



# WHITEFISH MOUNTAIN RESORT

Whitefish, MT.

## ZIP LINE GUIDE

### Host information

Whitefish Mountain Resort is a fun place to work and play! In the summer, our employees enjoy free access to all of our activities including: Zip Lines, Aerial Adventure Park, Alpine Slides, Chairlifts to hiking and mountain biking and more!

Whitefish is a small town of 8,000 people located just north of Kalispell, Montana. Whitefish is just a short drive from the beautiful Glacier National Park.

Our success is dependent upon our staff having the ability and authority to take care of our guests.

Employees receive 30% off food at our restaurants, as well as 20% in our retail stores. Join the proud tradition of service at Whitefish.

Mountain Resort on Big Mountain in Whitefish, Montana!.

**Host Website:** <http://www.skiwhitefish.com>

**Site of Activity:** Whitefish Mountain Resort

**Parent Account Name:** Whitefish Mountain Resort

**Host Address:** 3812 Big Mountain Rd, PO Box 1400, Whitefish, Montana, 59937

**Nearest Major City:** Kalispell, Montana, Less than 25 miles away.

### Placement information

The Zip Line Guide ensures the safe and efficient operation of the zip line while fostering positive guest relations. They oversee daily operations, focusing on tour coordination and guest services, with the support of the Zip Line Supervisor and Operations Manager/Director. The Zip Line/Aerial Adventure Park Operations office/locker room is situated in the Base Lodge Clinic Building.

#### Job Relationships:

- **Reports to:** Zip Line Supervisor/Lead and/or Zip Line Operations Manager/Director.
- **Employees Supervised:** None
- **Interrelationships:** Collaborates with all mountain departments.

#### Job Specifications:

- Ability to communicate clearly with customers and co-workers.
- High school graduate or GED equivalent
- Familiarity with or willingness to learn trolley, harness, and ropes safety procedures, as well as evacuation procedures.
- Comfortable working at heights exceeding 100 feet.
- Ability to provide accurate information and maintain a positive attitude.
- Conduct general start-up procedures.
- Perform daily zip line inspections.
- Coordinate tour schedules with the Guest and Information Services Department.
- Maintain take-off and landing areas.
- Carry out and maintain landscaping projects in trail and take-off/landing areas.
- Inspect and maintain safety equipment on a regular schedule.
- Notify supervisor of safety concerns or maintenance needs.
- Prepare for and execute emergency procedures as required.
- Fit guests with appropriate harnesses and helmets.
- Educate guests on safety procedures.
- Inspect and check-in harnesses and helmets after each tour.
- Verify tour registrations/payments and coordinate adjustments with Guest and Information Services Dept.
- Adhere to uniform, grooming, and nametag requirements.
- Perform job duties within the framework of WSI policies and procedures.
- Subject to WSI's Alcohol and Controlled Substance Abuse Policy based on the nature of the position and related duties.

**Typical Schedule:** Most employees work 5 days a week, 8 hour shifts, any day of the week. Must be available to work mornings, nights, weekends and holidays.

**Seasonal changes to job duties or available hours:** Yes. Fulltime schedule will not be available until 6/9. After Labor Day, hours may reduce as the departments close Mon-Thurs. Opportunity to pickup hours elsewhere may be possible, but not guaranteed.

**Drug Test required:** No



## Compensation

Hourly Wage:	\$17
Eligible for Tips:	Yes
Estimated weekly wages including tips:	\$680
Bonus:	No

\* All figures above are pre-tax

Estimated average number of hours per week:	40
Estimated minimum number of hours per week:	35
Estimated maximum number of hours per week:	45

**Potential fluctuation in hours per week:** The resort is not fully open until 6/9, so hours may be limited before then. Resort partially shuts after 9/4, so hours may be limited. Holidays, peak tourism times and weather also impact schedules.

Average number of hours per week reached by last year's seasonal employees:	40
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Overtime Policy:	Yes, paid after 40 hours
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**Job-Specific Benefits:** 30% off food and beverage items and 20% off retail items. ANY activities for free!!

## Job requirements

English Level required:	Advanced
Required to be 21+:	No
Previous Experience required:	No

### Qualifications & Conditions:

Lifting  
Lifting requirement: 25lbs/11kgs

**Description:** May need to lift 25 pounds.

Standing for entire shift  
Handling cleaning chemicals  
Working outdoors  
Working under direct sunlight  
Other qualifications or conditions

**Description:** Must be physically prepared and able to complete your job requirements.

Job Training required:	Yes
Length of job training:	2 days and ongoing as necessary
Hours per week during training period:	35
Different wage during training period:	No
Start on specific day of the week:	No
Training requirements:	
Need to wear uniform:	Yes

**Uniform Policy:** Must bring black, blue or or brown pants or shorts. No holes or tears. Must bring closed-toe, non-slip, sturdy shoes, hiking boot preferred. A shirt and hat will be provided, at no charge.

Cost of uniform:	\$0
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Uniform laundry:	Participant responsibility
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Dress Code:	Yes
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**Description:** Students must be clean, properly dressed and bathed.

## Cultural opportunities

**Types of Cultural Opportunities:** Trips to Nearby/Major Attractions, Sporting Events, Movie or Game Nights, Company Parties, Potlucks or Dinners, Holiday Events, Shopping Trips.

**Additional Details about Cultural Offerings:** In Whitefish, you will find shopping, restaurants, bars, live music, theater, bowling, ice skating, a rock climbing gym, a indoor pool and water park and more. There is a free bus that commutes between the Resort and the town of Whitefish, only 15 minutes away.

### Local Cultural Offering:

- Arts and Crafts festivals.
- Whitefish Lake -swimming, kayaking, stand up paddle boarding.
- Farmer's Markets.
- Live music.
- Community Theatre.
- Fireworks for 4th of July.
- Glacier National Park.

## Housing and transportation

**Housing Provided:** Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

**Employer-owned or employer-arranged housing description:** You must be in touch with your employer before you arrive to schedule your space in our housing!

Lease Agreement:	No
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### ONSITE AMENITIES:

WiFi:	Yes. Internet will be available
Phone Service:	Yes. There is cell service
Kitchen facilities:	Yes. There will be kitchen facilities available to students.
Laundry facilities:	Yes



### OCCUPANCY REQUIREMENTS FOR PROVIDED HOUSING:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 1 - 2

**Rooming Arrangement Description:** Yes you can request to live with friends and the rooms can be co-ed.

### PROVIDED HOUSING COST:

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$300

Description: Needs to be cash

Housing Deposit Refundable: Yes

**Conditions for Deposit Refund:** The apartment needs to be clean and the unit be in the same shape it was found upon move in. A \$100 cleaning fee is required and will be reduced from the \$300. No major employment issues, and must work until your agreed-upon end date.

**Details About Deposit Refund:** On the final paycheck

### TRANSPORTATION TO WORKSITE:

#### Local Bus, Subway or Train

Estimated commute time: Under 15 to 30 minutes

Estimated cost: \$0

Description: Scheduled routes

### Arrival information

**Arrival Instructions:** You can travel to Whitefish, Montana either by airplane or train (Amtrak). If you arrive Monday through Saturday between the hours of 7am and 4pm, we can pick you up from the Glacier International Airport or the Amtrak train station, and take you directly to your apartment.

If you arrive on Sundays, or outside the hours of 7am and 4pm, you will need to arrange your own transportation to housing. The doors will be locked, but you can call the number for security to be let in, and a key will be waiting for you at the front desk.

#### Suggested Arrival Airport:

Glacier International Airport, FCA, Less than 25 miles

**Estimated cost of transportation to worksite from suggested airports:**

\$50 to \$75

### If arriving after regular hours:

#### Suggested After-Hours Accommodation:

**Whitefish Mountain Resort**

3794 Big Mountain Rd

Whitefish, Montana 59937

<https://skiwhitefish.com/>

406-862-1961

\$50 to \$75

### Training and onboarding

**Pre-Arrival Onboarding:** Yes. A link will be sent to your email address.

### SOCIAL SECURITY NUMBER:

#### Require participants to apply for SSN

**before arrival at worksite:** No

**Details about how to apply for Social Security Number:** We will take the students to the office and help.

**Nearest SSA Office:** Kalispell, Montana, Less than 25 miles

### OTHER:

**Wage Payment Schedule:** Bi-weekly paycheck or direct deposit.

**Meal Plan:** Not available

**Provide Certificates/Performance Evaluations:** Yes

**Hire in Groups:** Yes

#### Maximum Group Size:

**Grooming Requirements:** Hair: to be clean, neatly groomed and away from face Facial Hair: must be established prior to opening day Short/skirt length (minimum length=mid-thigh) Earrings and facial piercing: 3 earrings per ear, plugs have to be smaller than 1/4" and covered, ear only.

**Second Job Availability:** Yes, likely

**Applicable Company Policies:** No talking on cell phones while at work. No smoking in the apartment.

### Community amenities

**Walking Distance from Worksite:** Food Market, Restaurants, Internet Cafe

**Walking Distance from Housing:** Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library

**In Town, Requires Transportation:** Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library